

**Bradford City Football Club Youth Academy**

**Job Description –Professional Development Lead Coach**

**Main purpose of the Role**

* To deal with and take full responsibility for all requirements of the clubs academy football players in relation to their playing, training, education and welfare throughout the professional development phase (U18s).
* To support other phases and departments of the program.
* To be a member of the Academy Management Team

**Duties**

* To manage and deliver the day to day coaching of the U18 players to the highest standards set throughout the Football Club.
* Supervise the players through their education program in accordance with the LFE requirements
* Attendance at all Youth Team fixtures throughout the season.
* Use an innovative and creative approach to learning, by following the Club’s existing coaching program and added to this program. Keep up to date with the latest news/research regarding how best to develop young players
* Carry out administrative duties as and when required to ensure the U18s program is organized. Liaise with Youth Administrator to ensure duties and deadlines are met.
* Undertake administrative tasks related to the role and to keep and maintain all appropriate records using the methods prescribed by the Academy and football club
* Lead a program of continued professional development for oneself working towards qualifications in Coach Education.
* Undertake pastoral and welfare duties for the U18s in conjunction with the Education & Life Skills.
* Contribute to the Scouting and Recruitment process where appropriate.
* To assist the Head of Coach Development with all other football matters in whatever areas as directed.
* Work closely with members of the academy management team to provide a holistic and rounded development program.
* Assist the Academy Manager in maintaining the required operating standards to meet the football league regulations and EPPP criteria.

**Company Standards:**

* At all times promote and provide a positive image of Bradford City FC and in particular the activities of the Academy.
* Adhere to organisational policies and procedures relating to operations, health & safety and quality control in the staff academy handbook.
* Maintain confidentiality of all information with regard to the Data Protection Act

**Skills and qualifications:**

* UEFA A license qualified
* Training and experience of the LFE scholarship program
* Modules 1, 2 and 3 of the FA Youth Coaches Award
* FA Advanced Youth Award (within 2 years)
* CRB checked
* Emergency Aid Qualified
* Up to date Safe Guarding qualification

**Person Specification – Professional Development Lead Coach**

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| Essential | Desirable | |
| **Qualifications**   * Level 4 ‘UEFA A Licence’ qualification in football * FA Youth Award * Safeguarding and Protecting Children (acquired before starting role) * DBS clearance (acquired before starting role) * First Aid for Sport (acquired before starting role) | **Qualifications**   * FA Advanced Youth Award * Sport Science Degree | |
| **Experience**  Must have experience of working successfully in:   * Player development at a professional level * Identifying, managing and developing talent | **Experience**   * Playing experience in professional football | |
| **Capabilities**   * Has a desire to develop their own knowledge, skills and capability to be at the leading edge of coach development * Likes to create structure to work in a methodical, planned way * Communicates confidently and effectively with people (individuals/ groups) at all levels, challenging when necessary * Is self-aware and has a strong self-concept requiring little support from others * Able to cope with pressure related to limited time and resource: * Can prioritise effectively * Can generate alternatives to solve problems/ meet needs | | * Overcomes setbacks quickly |